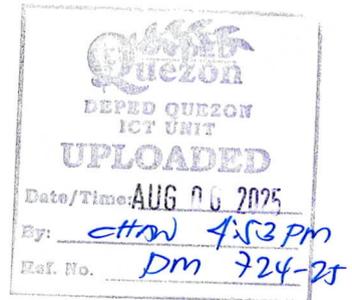




Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE



4 August 2025

**DIVISION MEMORANDUM**  
DM No. 724, s. 2025

**UTILIZATION AND SUBMISSION OF THE LEARNER FORMATION INTEGRATED PLAN OF ACTION (LFIPA) FOR SCHOOL YEAR 2025-2026**

**To:** Assistant Schools Division Superintendents  
Division Chiefs  
Public Schools District Supervisors  
School Heads In-Charge of Learner Formation  
Elementary and Secondary School Heads  
All Others Concerned

1. In compliance with **OUOPS Memorandum No. 2023-03** titled **Interim Guidelines of the Learner Government Program (LGP)**, this Office, through the School Governance and Operations Division – Learner Formation Section (SGOD-LFS), informs all elementary and secondary schools of the use of the official unified action plan template for all programs, projects, and activities (PPAs) concerned with learner formation. The hard copy shall be submitted on or before **August 22, 2025** at the SDO Records Unit.
2. All Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) advisers are reminded to comply with the guidelines discussed during the Online Orientation on the Learner Government Program for Designated Teacher-Advisers in Elementary and Secondary Schools last August 1, 2025.
3. Reference materials and templates to be used can be downloaded through the link **<https://tinyurl.com/LGAdvisersKit>**.
4. Immediate dissemination of and strict compliance with this Memorandum is earnestly desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

sgod/mam/08/04/2025

DEPEDQUEZON-TM-SDS-04-009-003



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